



January 2024

Group Environmental Policy Statement

The Focus Cloud Group is committed to protecting the local and global environment of the Earth. We will as far as it is reasonably practical ensure that the group has a responsibility to protect and enhance the environment with the support of all staff.

As we work in an office, we will strive for excellence in every aspect of our business. To minimise the impact on the environment, we shall:

- Prevent pollution, reduce waste and minimise the consumption of resources, where possible by printing double sided for example.
- Promote energy conservation; turn all electrical equipment off when not in use, lights will only be on when needed.
- Actively promote the recycling both with our internal and external customers and suppliers by utilising recycled materials and reusable packaging where possible. The use of recycled printer cartridges and paper are highly recommended.
- Adhering to our clients' own environmental policies and procedures
- Complying with all relevant environmental legislation, guidance, and good practice
- Monitor, review and measure all arrangements to strive for continuous improvement
- Ensure the guidelines provided remain effective and current with the changing legislation and knowledge.

This policy has been communicated to all staff and is reviewed at regular intervals. It will also be available to the general public on our website www.focuscloud.org .

A handwritten signature in blue ink, appearing to read "Lloyd Gordon", is positioned above the printed name.

Signed

Lloyd Gordon
CEO

Connected | Creative | Experts

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