

How it works

Timesheets are due by Sunday at midnight.

Each location you work with requires a separate timesheet.

Take a photo of your timesheet and send in 'actual' size to timesheets@fsrl.co.uk

You will be paid 10 days after the deadline (every Wednesday).

Timesheets submitted after the deadline will be processed the following week.

Timesheets without a signature are not valid.

Timesheet download available at www.fsrl.co.uk/candidates



Name of Temporary Worker: Week Ending Date:

Client Name and Location:

-ONLY PROCESSED IF COMPLETED IN FULL-					
DAY	DATE	START TIME	FINISH TIME	LUNCH BREAK DURATION	TOTAL HOURS (excl. lunch)
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					
Sunday					
TOTAL:					

I certify that the above hours have been worked to our satisfaction and confirm that payment should be made accordingly.

Authorised Signature: Print Name: Date:

