

Key Information Document

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

The Fair Work Agency is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on **0345 161 6000** or **through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.**

General Information

Name of employment business	Rullion
Your employer (if different from the employment business)	Sapphire DNP Limited
Type of contract you will be engaged under	Contract of Employment
Who will be responsible for paying you (if different from your employer)	Sapphire DNP Limited
How often you will be paid	Weekly
Expected or minimum rate of pay	£107.00 per day
Deductions from your pay required by law	Income Tax(PAYE), National Insurance Contributions
Any other deductions or costs from your pay (to include amounts or how they are calculated)	N/A
Any fees for goods or services	N/A
Holiday entitlement and pay	28.00 days (12.07%)
Additional benefits	N/A

Example Pay

Example rate of pay	(5.00 X £107.00) = £535.00
Deductions from your wage by law	Income Tax - £58.60 National Insurance - £23.44
Any other deductions or costs from your wage	N/A
Any fees for goods or services	N/A
Example net take home pay	£452.96