



Key Information Document – Personal Service Company

This document sets out key information about your relationship with us, including details about pay, holiday entitlement and other benefits.

Further information can be found at: <https://www.gov.uk/government/publications/providing-a-key-information-document-for-agency-workers-guidance-for-employment-businesses>.

The Employment Agency Standards (EAS) Inspectorate is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 020 7215 5000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm.

GENERAL INFORMATION

Name of employment business:	Sellick Partnership Limited
Candidate status:	Your personal service company is engaged directly with Sellick Partnership on a contract for services. You are not an employee of Sellick Partnership.
Who will be responsible for paying you:	Your personal service company.
How often you will be paid:	Weekly
Minimum rate of pay:	N/A – agreed commercially company to company.
Deductions from your pay required by law:	None.
Any other deductions or costs from your pay (to include amounts or how they are calculated):	None.
Any fees for goods or services:	None.
Holiday entitlement and pay:	N/A – no entitlement.
Additional benefits:	None.

EXAMPLE PAY

Example rate of pay:	£850 weekly (excluding VAT)
Deductions from your wage required by law:	None
Any other deductions or costs from your wage:	None
Any fees for goods or services:	None
Example net take home pay:	£850* (for your PSC – not you personally)

*This pay calculation is an illustration only. Actual pay and take home will vary depending on various factors included personal circumstance.





PERSONAL SERVICE COMPANY INFORMATION

This document explains your pay information if you engage as a personal service company. If you engage with an employment business as a personal service company, then you can opt out of being covered by the conduct regulations.

The opt out must be given in writing to the employment business by both the PSC and the person being supplied to do the work. The employment business cannot encourage you to do this and it must be your own decision.

Agency workers placed in roles working with, or caring for, vulnerable persons cannot opt out of the Conduct Regulations.

This document is for information only and does not qualify as an agreement for opting out of the conduct regulations.

